

person named therein ceases for any reason, to be a member of the U.P. Fire Service, and on his ceasing to be such a member, shall be forthwith surrendered by him to any officer empowered to receive the same.

During any term of suspension the powers, functions and privileges vested in any member of the U.P. Fire Service shall be in abeyance, but he will continue to be subject to the same responsibilities, discipline and penalties and to the same authorities if he had not been suspended.

**7. Bar to other employment**—No member of the Fire Service engage in any employment or office whatever other than his duties under this Act, unless expressly permitted to do so by the Inspector-General of Police.

**8. Punishments**—In addition to any other form of punishment to which members of the U. P. Fire Service may be liable under any law or the rule for the time being in force, the Inspector-General of Police or any other officer authorised by him in the rules made under this Act, may, for any sufficient reason, award the following punishments to such members of the U. P. Fire Service as the Provincial Government may prescribe :

- (a) fine to any amount not exceeding one month's pay;
- (b) punishment drill, extra guard, *fatigue* or other duties for a term not exceeding 15 days.

**9. Penalty for violation of duty and cowardice**—Every member of the U. P. Fire Service who shall be guilty of any violation of duty or wilful breach of any provision of this Act or of the rules made thereunder or of any order made by competent authority or who shall be guilty of cowardice or who shall withdraw from the duties of his office without permission, or without having given previous notice for the period of two months, or who being absent on leave, shall fail without reasonable cause, to report himself for duty on the expiration of such leave, or who shall engage without authority in any employment other than his Fire Service duty shall be liable, on conviction before a magistrate of the first class, to a fine not exceeding three month's pay or to imprisonment with or without hard labour for a period not exceeding three months, or to both.

**10. Expenditure on the Fire Service**—The entire expenditure of the U. P. Fire Service shall be met out of the revenues of the Provincial Government may recover from any local authority of the town such contribution towards the cost of the Fire Service in the town as it may direct from time to time.

**11. Acquisition of fire fighting property belonging to local authorities**—(i) Upon the coming into force of this Act, the Provincial Government shall cause a valuation to be made of all the fire fighting property in the possession of any local authority within the towns to which this Act applies for the time being and may take over such property at that valuation.

(ii) If the local authority disputes the valuation made under sub-section (i), the Provincial Government may refer the dispute to an arbitrator appointed by the Provincial Government.

(iii) The arbitrator shall, in fixing the valuation take into consideration—

(a) in case of immoveable property, the original cost of construction and the cost of any subsequent addition or alteration, and in case of moveable property, the original cost of purchase, and

(b) the depreciation on account of wear and tear ; provided that the arbitrator shall not take into consideration the enhanced value of materials and equipment on account of war time conditions.

**12. Prohibition against transfer of fire station**—No local authority of any town to which this Act applies for the time being, shall, after the commencement of the Act, transfer or otherwise part with any immoveable property used as a fire station or any permanent fixture thereof without the previous sanction of the Provincial Government.

**13. Repeal of Sections 187 and 188 of U. P. Act, II 1916.**—Sections 187 and 188, U. P. Municipalities Act, 1916 shall stand repealed in respect of U. P. the towns to which this Act applies for the time being; provided that II of nothing in this Act shall be taken to 1916 limit, modify or derogate from the general responsibility of any local authority :—

(a) to provide and maintain such water-supply and fire hydrants for fire-fighting purpose as may be directed by the Provincial Government from time to time,

(b) to frame bye-laws for the regulation of dangerous trades,

(c) to order any of its employees to render aid at fire when reasonably called upon to do so by any member of the U. P. Fire Service above the rank of fireman or driver present at the fire; and,

(d) generally to take such measures as will lessen likelihood of fires or prevent the spreading of fires.

**14. Consumption of water by the Fire Service.**—No charge shall be made by any local authority for water consumed by the U. P. Fire Service in fighting fires, training, filling static water tanks or such other purposes.

**15. Powers of the Fire Service and others persons for the suppression of fire.**—On the occasion of a fire in any town to which this Act applies, any member of the U. P. Fire Service not below the rank of leading fireman, any magistrate and any police officer not below in the rank of head constable may :—

(a) remove, or order the removal of any person who by his presence interferes with, or impedes, the operation for extinguishing the fire or for saving life or property.

(b) close any street or passage in, or rear which a fire is burning.

(c) for the purpose of extinguishing the fire, enter, break into or through, or pull down any premises for the passage of house or appliance, or cause them to be broken into or through or pulled down with out the consent of the owner or occupier.

(d) cause mains and pipes, to be shut off so as to give greater pressure or volume of water in, or near, the place where the fire is occurring.

(e) make use of any available source of water, public or private.

(f) generally take such measures as he considers necessary for the preservation of life or property.

**16. Liability of property owner to pay compensation.**—(i) Any person whose property catches fire on account of act of his own or of agent done deliberately or negligently shall be liable to pay compensation to any other person suffering damage to his property on account of any action taken under clauses (c) and (e) of section 15 of this Act by any officer mentioned therein or any person acting under the authority of such officer.

(ii) All claims under sub-section (i) of this shall be preferred to the District Magistrate, within one week from the date when the damage was caused. The District Magistrate shall summarily determine the amount of compensation due and shall pass an order stating the amount of compensation to be paid and the person liable for the same, and the order so passed shall have the force of a civil court decree.

**17. Power of Provincial Government to make compensation.**—If a fire is caused by any reason other than those specified in Section 16 of the Act, the Provincial Government may at its discretion, make compensation out of the provincial revenues to any person suffering any damage to property on account of any action taken under clauses (c) and (e) of Section 15 of this Act.

**18. Restriction on suits for compensation.**—(i) No order passed under Section 17 of this Act shall be called in question in any court.

(ii) Any person dissatisfied with any order passed under Section 16(ii) may, within six months from the date of such order, institute a suit in a civil court of competent jurisdiction to establish his claim. Subject to the result of such suit, the order passed under Section 16(ii) shall be final.

**19. Power to obtain information.**—The Superintendent of Police, or officer in charge of a fire station, may require the owner or occupier of any building or other property to supply information with respect to the character of such building or other property the available water supplies and the means of access the rate and other material local circumstances, and such owner or occupier shall furnish within a reasonable time all the information required of him.

(ii) If any information required under sub-section (i) of this section is not furnished within reasonable time, or if the Superintendent of Police or officer in charge of a fire station, as the case may be, has reason to believe that any information furnished is inaccurate, the said Superintendent of Police or Officer Incharge of a fire station may, for the purpose of obtaining or verifying the information, enter upon any such premises or property after giving such notice as may be prescribed to the owner or occupier.

**19.A. (1)** The Chief fire Officer or any officer authorized by the Superintendent of Police in this behalf may enter and inspect any land, premises or building for the purpose of determining whether the precautions against fire required to be taken on such land, premises and buildings under any law for the time being in force have been so taken.

**20. Indemnity.**—No suit, prosecution or other legal proceedings shall lie against any person for anything which is in good faith done or intended to be done in pursuance of this Act or any rules made thereunder.

**21 Punishment for false report.**—Any person who wilfully makes a false report of the outbreak of a fire to the Superintendent of Police, or to the officer in charge of any police station or to any member of the U.P. Fire Service authorised by the Superintendent of Police to receive such report, shall be liable upon conviction before a magistrate to a fine not exceeding Rs. 50-00.

**22. Employment of fire Brigade to another area.**—It shall be lawful for any magistrate of the first class, or any police officer not below the rank of Deputy Superintendent of Police, to employ the U.P. Fire Service upon any rescue, salvage or other work for which its training, appliances or equipment render it suitable.

**23. Transfer of Fire Service on other duties.**—The Superintendent of Police of any town to which this Act applies for the time being may, on the occasion of a fire or other emergency in any other area, order the despatch of the fire-fighting force of the town, or any part of it, to such area and all the provisions of this Act and the rules made thereunder shall be deemed to be applicable to such area during the period of the fire or emergency or during such period as such Superintendent of Police may direct.

**24. Procedure.**—The proceedings under Sections 8 and 21 of this Act shall as far as possible be governed by the provisions of the Code of Criminal Procedure, 1898, and the offences under these sections shall be bailable and not cognizable.

**25. The Provincial Government may, by notification in the Official Gazette, and subject to the condition of previous publication make rules to carry out the purposes of this Act.**

SCHEDULED

(See Section 8)

A. B. had been appointed a member of the U.P. Fire Service under U.P. Fire Service Act, 1944, and is vested with the power, functions and privileges of such a member.

# सरकारी गजट, उत्तर प्रदेश

उत्तर प्रदेशीय सरकार द्वारा प्रकाशित

## असाधारण

लखनऊ, शनिवार, 17 जनवरी, 1953 ई०

उत्तर प्रदेशीय सरकार

विधायिका विभाग

संख्या 153/17—315-1952

दिनांक लखनऊ, 15 जनवरी, 1953

विज्ञप्तियां

विविध

भारत के संविधान के आर्टिकल 174 के खंड (2) के उपखंड (ए) द्वारा मिले अधिकारों का प्रयोग करके गवर्नर महोदय उत्तर प्रदेश विधान परिषद् का सत्रावसान 12 जनवरी, 1953 ई० से करते हैं।

संख्या 81/17—301-1952

दिनांक लखनऊ, 17 जनवरी, 1953

भारत संविधान के अनुच्छेद 200 के अधीन राज्यपाल महोदय ने दिनांक 14 जनवरी, 1953 ई० को उत्तर प्रदेश विधान मण्डल द्वारा पारित निम्नलिखित विधेयक पर स्वीकृति प्रदान की और वह सर्वसाधारण को सूचनार्थ इस विज्ञप्ति द्वारा प्रकाशित किया जाता है,

उत्तर प्रदेश फायर सर्विस (संशोधन) अधिनियम, 1952

(उत्तर प्रदेश अधिनियम संख्या 1, 1953)

(जैसा कि उत्तर प्रदेश विधान मण्डल द्वारा पारित हुआ)

कुछ प्रयोजनों के निमित्त, जो यहां पर आगे चलकर प्रतीत होंगे, यू० पी० फायर सर्विस ऐक्ट, 1944 में संशोधन करने के निमित्त

अधिनियम

कुछ प्रयोजनों के निमित्त, जो यहां पर आगे चलकर प्रतीत होंगे, यू० पी० फायर सर्विस ऐक्ट, 1944 में संशोधन करना आवश्यक है, अतएव निम्नलिखित अधिनियम बनाया जाता है:

1—(1)—इस अधिनियम का नाम उत्तर प्रदेश फायर सर्विस (संशोधन) अधिनियम, 1952 होगा।

(2)—यह तुरन्त प्रचलित होगा।

2—यू० पी० फायर सर्विस ऐक्ट, 1944 (जिसे यहां पर आगे चलकर मूल अधिनियम कहा गया है) की धारा 4 में शब्द

“(1) Fire Station Officers, (2) Fire Station Second Officers, (3) Leading Firemen, and (4) Drivers and Firemen” के स्थान पर निम्नलिखित रखें जायें:

“(1) Chief Fire Officers, (2) Fire Station Officers, (3) Fire Station Second Officers, (4) Leading Firemen and Drivers and (5) Firemen”.

# UTTAR PRADESH FIRE SERVICE TRAINING MANUAL

## CHAPTER—I

### GENERAL RULES

1. The object of all Fire Service Training Courses is to train officers and men of the U. P. Fire Service in the duties and responsibilities of Fire officers, to give them a through grounding in fire fighting methods and the theory of Fire Fighting to inculcate habits of discipline, initiative and self-reliance, to build up a high standard of physical fitness and to foster a sense of 'esprit-de-corps', loyalty and public service.
2. All officers and men enlisted in the U. P. Fire Service are trained at the U. P. Fire Service Training Centre, situated at the Allahabad Headquarters Fire Station. On the conclusion of their training courses trainees will undergo the prescribed tests and examination.
3. There will be three courses of Initial Training, i.e. for (1) Fire Station Second Officers, (2) Drivers and (3) Firemen.

In addition there may be:—

(a) Course for promotion as:—

- (i) Fire Station Officer,
- (ii) Fire Station Second Officer,
- (iii) Driver, and
- (iv) Leading Fireman

(b) Short Refresher Courses for all ranks.

(c) Fire Prevention Courses.

All trainees will, during the period of their training, draw the pay of the rank for which they have been enlisted.

## CHAPTER—II

Administration of the Training Centre :—

4. The U. P. Fire Service Training Centre, Allahabad, will be under the command of an officer not below the rank of a Chief Fire Officer, who will be designated as the Commandant of the Centre. He will be assisted by one Fire Station Officer, one Fire Station Second Officer, two Leading Firemen, one Driver and such further staff as may be required from time to time. The assistant of trained Drill and Physical Training Instructors may also be obtained, when necessary, from the District Police Lines, Allahabad.
5. The Commandant shall, with the assistance of the board of examiners, which will be constituted for this purpose by the Deputy Inspector General of Police, Headquarters, conduct the final examination in the theory and practice and shall estimate each trainee's general suitability for the Fire Service.
6. An inspection book shall be maintained for the remarks of visiting officers.
7. On enlistment every trainee shall be provided with a uniform at the prescribed scale by the appointing authority and shall be sent to the Training Center on the date fixed for the commencement of each course.
8. At the training Centre trainees shall reside in the barracks provided for them. Married trainees will, on no account, be permitted to bring their families to the training centre and no trainee shall without the special permission of the commandant employ any private servant while under training.

9. Every trainee shall join either the vegetarian or the non vegetarian mess attached to the Training Center and shall observe the rules framed for the management of these messes.
10. Leave of absence from the Training Centre may be granted by the Commandant upto a maximum of 4 days in any one session. Such leave shall be granted sparingly and only for reasons of proved urgency. Gazetted Holydays shall ordinarily be observed as non-working days and general permission to leave the Centre premises on such days may be granted by the Commandant.
11. No trainee shall leave the premises of the Training Center without proper permission.
12. Any trainee who requires medical treatment will ordinarily attend the daily sick parade. In case it is necessary for him to go to hospital, he will be accompanied by a member of the staff urgent cases will sent to hospital at any time of the day or night without delay.
13. The Medical Officer will submit a daily report in the prescribed form on every case of sickness and will report immediately every serious case to the Civil Surgeon and to the Commandant.
14. The Medical Officer will bring to the notice of the commandant any case in which he considers a trainee to be malingering and shall obtain the orders of the Civil Surgeon in all doubtful cases.
15. When a trainee is discharged from hospital the Medical Officer will make recommendations as to the nature of work he is considered fit to perform.
16. The Commandant will be responsible for the overall control of the Training Centre and for the discipline of the trainees. In particular he will be responsible for the punctual and efficient preparation of all training programmes, for the accuracy of all government and mess account, for the punctual disbursement of pay and allowances, and for the conduct of official correspondence. He will see that discipline is maintained and that all members of the staff are diligent and prompt in the performance of their duties.
17. The Fire Station Officer attached to the training Centre will under the supervision of the commandant, prepare programmes of instruction and will maintain a combined progress Report Book. He will be responsible for the safe custody of all Government books, publications, forms, and any other Government property under his charge in connection, with training, and shall supervise training and messes. He will bring to the notice of the commandant any matters likely to affect the general efficiency of the Training Centre and all breaches of discipline either by the staff or by the trainees.
18. An orderly officer of the weak shall be appointed in rotation from among the Fire Station Officers, Fire Station Second Officers, Leading Firemen and Drivers under training. He will daily inspect all barracks and other buildings, attend roll-calls visit the hospital and trainees messes and submit a daily report to the Fire Station Officer. In carrying out his duties he shall wear uniform, except when playing games, and shall be guided by all orders issued by the commandant from time to time.
19. Every trainee shall obey all the rules of the Centre and all orders issued by the Commandant or any member of the instructional staff. He shall apply himself with diligence and punctuality to the performance of his duties. Any trainee who is guilty of disobedience of orders, misconduct, remissness or negligence in the discharge of his duties shall be liable to any one or more of the following punishments :

- (i) Suspension, in anticipation of confirmatory orders from DIG of Police Headquarters, followed by expulsion with the approval for DIG headquarters. This punishment shall be awarded for gross misconduct or flagrant and repeated breaches of discipline.
  - (ii) Removal from the course, with the prior sanction of DIG H. Q. in case of trainee who, in the judgment of the Commandant, are unlikely to become efficient members of the Fire service.
  - (iii) Stoppages of leave concessions.
  - (iv) Extra parades.
20. Every trainee shall have the right to interview the commandant in the latter's office and, provided he submits his reasons for seeking an interview to the Fire Station Officer, shall be permitted to do so similarly every trainee shall have a right to interview the Fire station officer who shall appoint a time for this purpose.

**CHAPTER—III**  
**COURSES OF INSTRUCTIONS**

21. Courses of initial instructions shall consist of the following—

(a) FIRE SERVICE SECOND OFFICER COURSE

Directly recruited Fire Station Second Officers shall undergo a training course of six months duration as in Appendices—'A', 'B' and 'E'.

(b) FIRE SERVICE DRIVERS COURSE

Directly recruited Drivers will undergo a training course of six months duration as in Appendices—'A', 'B' and 'D'.

(c) FIREMAN'S COURSES

All Firemen, on enlistment, will undergo a training course of six months duration as in Appendices—'A', and 'B'.

22. Promotion courses shall consist of the following.

(a) FIRE STATION OFFICER'S COURSE

Fire Station Second Officers selected for promotion to the rank of Fire Station Officer will undergo a training course of five weeks duration as in Appendix "F".

(b) FIRE STATION SECOND OFFICER'S COURSE

Officers who have already passed the three month Leading Fireman course will undergo a further training course of three months duration as in Appendix 'E'.

(c) FIRE SERVICE DRIVER'S COURSE

Officers who have already passed the six month Fireman's course will undergo a further training course of three months duration as in Appendix 'D'.

(d) LEADING FIREMAN'S COURSE

Officers who have already passed the six month Fireman's course will undergo a further training course of three months duration as in Appendix 'C'.

23. Selected officers and men will undergo a training course of three months duration in Fire Prevention as in Appendix 'G'.

24. In addition to the training courses detailed in paragraphs 21 to 23 above the commandant shall organise such Refresher Courses as may be ordered by D. I. G. Headquarters from time to time.

- 25. Trainees will be instructed in practical and theoretical subjects as given in Appendices 'A' to 'G' and will be expected to pass the final examination as prescribed in Appendix 'H' of these Rules. Candidates who fail in the final examination will be liable to discharge, if appointed by direct recruitment, or to reversion to their substantive rank, if appointed by promotion.
- 26. On completion of the course of instruction and on successfully passing the final examination the commandant shall prepare, in respect of every trainee, a certificate in the form given in Appendix 'I' showing the degree of proficiency attained and general remarks as to his character and conduct. These certificates shall be forwarded to the Superintendents of Police of the districts from which the trainees were received or, in the case of foreign trainees, to the Administrations concerned.
- 27. In order to qualify at the final examination trainees will be required to obtain 60 per cent of the maximum aggregate marks laid down for all subjects and 50 or 60 per cent in individual subjects as laid down in Appendix 'H'. Trainees obtaining 80 per cent or more of the maximum aggregate marks, provided that they obtain not less than 85 per cent in 'Fire Drills' and the 'Written Papers', will be classified as 'A' class officers and will be given special consideration in their selection for promotion. The fact that a trainee has been classified as 'A' class will be recorded in his character roll.
- 28. If for any reason a trainee is unable to undergo the full instructional course, or having undergone the full course, is unable to appear at the final examination or part thereof, the Commandant will report to D. I. G. Headquarters whether such trainee may be considered to have completed his training course or whether he should be called again for training in the following session. The orders of D. I. G. Headquarters in this regard shall final.

**CHAPTER—IV**  
**ADMISSION OF FOREIGN TRAINEES FROM OTHER ADMINISTRATIONS.**

- 29. Provided that accommodation is available, the Inspector-General of Police may allow trainees from other administrations to attend courses of instruction at the U.P. Fire Service Training Centre. Such trainees should, as far as possible, possess the same educational and physical standards as are prescribed for the trainees of the U. P. Fire Service and must, before being admitted to the Centre, produce a certificate, signed by a Civil Surgeon, that he is of sound bodily health and thoroughly fit for employment in a Fire Service.
- 30. The admission of every foreign trainee is subject to the condition that the Administration to which he belongs shall, on his admission, deposit in the U.P. Police Headquarters such tuition and other fees as may, from time to time, be prescribed by Government.
- 31. Foreign trainees shall be required to pay their messing charges in advance.

**APPENDIX "A"**  
**Syllabus for Recruits 'Six Months' Training Courses**

Subjects	Point to be covered during the course of Training	Hours
Physical Training	Recruits P.T. Table 1 to 8	110
Infantry Training	Squad Drill without Arms	110
Theoretical & Practical Fire Fighting and Drills	See Appendix 'B'	300
Games and Sports indoor and out-door games		110
<b>Total</b>		<b>= 630</b>

APPENDIX—7

U.P. POLICE WELFARE FUND RULES, 1967

**1. Name of the Fund**—The name of the Fund will be "THE UTTAR PRADESH POLICE WELFARE FUND."

**Definition**—In these rules, unless the context otherwise requires the expressions:—

(a) 'Committee' means the committee of management constituted under Rules 6.

(b) 'Government' means the Government of Uttar Pradesh.

(c) 'beneficiaries' means the non-gazetted Police personnel of the U. P. Police Force, the ministerial staff of Uttar Pradesh Police Department recruited under the Police Act 1861 (Act V of 1861), Class IV employees of U. P. Police department, whether serving or retired, and includes the dependents of the above whether alive or dead;

(d) 'dependant' means wife, minor son, unmarried daughter, unmarried brother or sister, deceased sons widow, or minor son who has no source of income of his own and who is wholly or partly dependent on any other person.

**3. Object of Fund**—The Fund will be used only to extend the following types of financial aid, which will be given only when no assistance for the same purpose is forthcoming from any other source,—

(a) for collective welfare activities for the benefit of the beneficiaries;

(b) for rehabilitation of disabled beneficiaries;

(c) for specialised medical treatment of the beneficiaries;

(d) for relief of beneficiaries from distress due to death or natural calamities.

**4. Finances**—The Fund will be constituted by:—

(i) Credit to it of an adhoc grant of Rupees ten lakhs from the Government.

(ii) Further grants and donations to the Fund, if any, from government, including Central Government or any State Government and grants and donations from non-Govt. agencies and individuals. The grants and donations from non-Government agencies and individuals will, however, be accepted only with the prior approval of the Government.

**5. Accounts**—(i) All grants and donations accruing to the Fund shall be kept with the State Bank of India, Lucknow and invested either in Government Securities or in fixed deposit with the State Bank or in both as the Committee may decide.

(ii) The accounts of the Fund shall be opened at the said Bank in the name of the 'the Committee of Management, Uttar Pradesh Police Welfare Fund' and operated jointly by the chairman and the Treasurer.

**6. Expenditure**—The expenditure from the Fund shall be confined to the income according from the interest earned on the deposits in the Fund including the interest on Government Securities, and the corpus of the Fund shall always be maintained in tact.

**7. Audit**—The accounts shall be audited every year by Chartered Accountant or a Gazetted Officer specially nominated by the Chairman for this purpose. It shall however, be always open to the Government of Uttar Pradesh or the Comptroller and Auditor General of India to have the accounts audited by any officer who may be authorised by them/him in this behalf.

**8. Management**—(i) The management of the Fund shall vest in a committee consisting of the Chairman and the following other members:—

- |  |                                |
|--|--------------------------------|
| 1. The Insp. Genl. of Police, Uttar Pradesh <i>ex-officio</i>                                | Chairman                       |
| 2. The Dy. Insp. Genl. of Police, Intelligence Department, Uttar Pradesh <i>ex-officio</i> . | Member                         |
| 3. The State Radio officer, Uttar Pradesh <i>ex-officio</i>                                  | Member                         |
| 4. The Asstt. to Insp. Genl. of Police Uttar Pradesh <i>ex-officio</i>                       | Member and Secy. cum Treasurer |

(ii) The Committee shall ensure that accounts of the Fund are maintained properly, all moneys are kept safely and invested properly as in these rules and that they are utilised for the objects for which the fund has been created.

(iii) The Committee shall :—

- (a) decide all matters connected with policy,
- (b) scrutinize the accounts, and
- (c) pass the budget.

(iv) The Secretary cum Treasurer shall be the Chief Executive Officer of the Fund and he shall:—

- (a) carry out the day to day business connected with the Fund;
- (b) cause the accounts to be maintained and Audited;
- (c) exercise control over the staff employed for the fund; and
- (d) perform such functions as may be directed by the Committee.

(v) The Secretary-cum-Treasurer shall send a copy of the annual statement of accounts together with a copy of the Audit Report to the Government in the Home (Police-E) Department.

**9. Meetings—**(i) Annual General Meeting—The Committee shall meet at least once every year and the following business shall be transacted at the Annual General Meeting.

- (a) Passing of Annual Report and Audited Accounts for the year ending 31st March;
- (b) passing of the budget for the ensuing year;
- (c) sanction of expenditure out of the Fund;
- (d) any other business considered necessary for furthering the object of the Fund.

(ii) Extra-ordinary Meeting of the Committee—An extra-ordinary meeting of the Committee may be called by the Secretary with the concurrence of the Chairman for transacting urgent business.

(iii) Quorum- the quorum necessary for the transaction of any business in a meeting including Extra-ordinary meeting shall be three members, including the person presiding.

(iv) President of Meeting—The Inspector General of Police and in his absence the senior most member, shall preside at a meeting of the Committee.

APPENDIX-8

उत्तर प्रदेश पुलिस वेलफेयर फण्ड से आर्थिक सहायता के लिये प्रार्थना-पत्र

भाग-I

1—प्रार्थी का नाम, नम्बर तथा पद एवं नियुक्ति का स्थान

2—प्रार्थी का आय :

(क) मासिक वेतन/पेंशन एवं भत्तों से :

(ख) अन्य साधनों से :

3—प्रार्थी के आश्रितों के नाम, आय, व्यवसाय तथा मासिक आय (आवश्यकतानुसार यह सूचना अलग कागज पर दी जा सकती है)।

4—आर्थिक सहायता किस निमित्त मांगी जा रही है:—

(1) विशेषज्ञ चिकित्सा (Specialised Medical Treatment)

(2) अपंग के पुनर्वास (Rehabilitation of disabled)

(3) मृत्यु अथवा देवी आपदा के कारण उत्पन्न विपन्नता के निवारणार्थ।

5—यदि आर्थिक सहायता प्रार्थी के किसी आश्रित की विशेषज्ञ चिकित्सा अथवा पुनर्वास के लिये मांगी जा रही है तो:—

(अ) रुग्ण/अपंग आश्रित का नाम और प्रार्थी से संबंध

(ब) आश्रित की आय

(स) आश्रित का व्यवसाय तथा मासिक आय।

6—रुग्ण/अपंग के स्वास्थ्य की वर्तमान अवस्था, कहीं-कहीं, कब-कब और क्या चिकित्सा हो चुकी है, अब क्या उपचार संस्तुति किया गया है, यह उपचार कहा होना है और उस पर कितनी धनराशि व्यय होने की सम्भावना है।

7—अब तक हुये उपचार पर कितनी धनराशि व्यय की जा चुकी है (वाउचर्स, कैश मिमोज आदि की मूल प्रतियों, प्रमाण स्वरूप संलग्न करें)।

8—यदि मृत्यु अथवा देवी आपदा (जैसे भूकम्प, बाढ़, ब्रजपात आदि के कारण सहायता वांछित है तो क्षति का विवरण और कितने धनराशि की हानि हुई, दर्शाया जाये) राजस्व अधिकारियों से प्राप्त प्रमाण-पत्र संलग्न करें।

9—क्या अपेक्षित आर्थिक सहायता अपनी निजी आय अथवा अन्य श्रोतों से पूरी हो सकती है। यदि नहीं, तो उन परिस्थितियों का विवरण दें जिनमें वांछित सहायता मांगने की आवश्यकता पड़ी।

10—न्यूनतम कितनी आर्थिक सहायता की आवश्यकता है।

मैं प्रमाणित करता हूँ कि इससे पूर्व इस निमित्त मुझे उत्तर प्रदेश पुलिस वेलफेयर फण्ड से कोई आर्थिक सहायता प्राप्त नहीं हुई है।

संलग्नक:

दिनांक:

प्रार्थी के हस्ताक्षर